

Sterling Public Schools

Delaying or Canceling School Due To *Extremely Cold Temperatures*

Important: Unlike snow and/or ice, air and wind-chill temperatures can be better predicted in advance by meteorologists. Therefore, the process of cancelling or delaying school due to extremely cold temperatures only is different than the process of cancelling school due to snow and ice. When this situation occurs, this process will be followed:

The Day Before a Possible Delay or Cancellation

The Afternoon Before: Mr. Everett will research weather and temperature forecasts via local media sources:

- National Weather Service at <http://www.weather.gov>
- Internet information at www.weather.com
- Quad City and Rockford news stations (Channels, 4, 6, & 8)

Mr. Everett will communicate with area superintendents.

By 7:30 PM the Night Before: Mr. Everett will make a decision whether school will be delayed or cancelled the following morning due to cold temperatures only.

- [Click here](#) to see the National Weather Service's Wind Chill Chart
- [Click here](#) to see the National Center for Disease Control's "Extreme Cold Prevention Guide"

The Actual Day of a Possible Delay or Cancellation

4:30 AM Mr. Everett will research weather and temperature forecasts via local media sources (listed above) and if needed, communicate with area superintendents.

5:30 AM Mr. Everett will make one of three decisions:

1. School is in session with a regular schedule
2. School is in session with a delayed start
 - A. 1-hour delayed start schedule
 - B. 2-hour delayed start schedule
3. School is canceled for the day

If the decision is a delayed start or cancellation of school, the following will occur:

5:35 AM Mr. Everett will enact the Administrative Phone Tree.

5:45 AM The Tech Dept. will place the information on the District's website.

5:50 – 6:00 AM The Teleparent call-out is sent to all contacts of SPS students.