



STERLING PUBLIC SCHOOLS

Where kids achieve!

Sterling High School ■ 1608 Fourth Avenue ■ Sterling, IL 61081

815-625-6800 ■ www.sterlingpublicschools.org/shs

TRANSCRIPT REQUEST

Date: _____

Name: _____

Name while attending SHS if different: _____

Year graduated or last attended: _____

Date of birth: _____

Please check if you want test scores on transcript. ____ (only for years 2012 to present)

All transcripts issued to students are considered *unofficial*. Please provide the mailing address of any college or other agency that requires an official transcript and it will be mailed directly.

College/Agency name _____

Address _____

City, State and Zip _____

I authorize Sterling High School to release the transcript of my grades:

Signature: _____

Address: _____

City, State and Zip: _____

Telephone number: _____

Request can be mailed, emailed or faxed to:

Joyce Howze, Registrar

Sterling High School

1608 - 4th Ave

Sterling, IL 61081

jhowze@sps5.org

(815) 622-4157 fax